


TO: James L. App, City Manager
FROM: Mike Compton, Director of Administrative Services 
SUBJECT: Update Sewer & Water Development Impact Fees
DATE: July 3, 2007

Needs: For the City Council to apporint an hoc committee to review the City's sewer and water development impact fees update study.

Facts:

1. It is the Council's policy to formally review impact fees every two years.
2. Sewer and water development impact fees were last reviewed and updated in May 2004.
3. The current budget contains an appropriation of \$25,000 to review and update sewer and water development impact fees.
4. On May 2, 2006, the Council awarded a contract to Hilton, Farnkopf & Hobson to prepare the update.
5. The draft report is complete and ready for Council review and consideration.

Analysis & Conclusion:

Hilton, Farnkopf & Hobson prepared the original fee study in 2002. The 2004 update was prepared by Foresight Consulting, a former employee of Hilton, Farnkopf & Hobson. Staff recommended that the City engage the services of Hilton, Farnkopf & Hobson given experience with working with both firms. The Council awarded the contract to Hilton, Farnkopf & Hobson. Draft report is complete and ready for Council and public review.

Fiscal Impact:

None at this time.

Options:

- a. That the Council apporint two of their members to an hoc committee to review the study results and report back to Council with their recommendations in August; or
- b. Amend, modify, or reject the above option.